

**DRAFT**



## **Katonah Village Library Board of Trustees Meeting Minutes January**

### **Meeting – IN-PERSON**

**Present:** Ian Shaw, Susan Hassett, Joe Lemire, Larry Bartelemucci, Catie Hall (on Zoom), Eileen Sullivan, Amy Drucker, Stephanie Adler Yuan, Tanya Fatimi, Tom Billett

**Absent:** Alicia Montano Vigil

#### **1. Call to Order (Shaw)**

The meeting was called to order by Ian Shaw at 7:10 p.m.

#### **2. Approval of Minutes (Shaw)**

The December 2024 board meeting minutes were unanimously approved with one correction: removing Alicia Montano Vigil from the list of those present.

#### **3. Finance (Hassett)**

Sue presented an overview for Trustees of KVL's finances, including a detailed review of the Finance Policy, an overview of the Finance Committee's purview and practices, and a review of KVL's accounts.

#### **4. 2025 Board Officer Nomination & Vote (Shaw)**

The following board officers were unanimously approved for 2025:

Ian Shaw, President

Catie Hall, Vice President

Susan Hassett, Treasurer

Alicia Montano Vigil, Secretary

#### **5. Committee Assignments (Hassett)**

Board Committee assignments for 2025 were announced (see below).

#### **6. Director's Report (Kane) (See below)**

Mary Kane provided updates on the Strategic Plan and Master Plan initiatives (per the agenda), sharing (re the former) that Community Open Houses would be held at KVL and BVL in February, and (re the latter) that a facility assessment was conducted on 1/27. She also circulated required Conflict of Interest and Whistleblower policy documents for Trustees to sign.

The Board meeting adjourned at 8:35 p.m.

Respectfully submitted,  
Stephanie Adler Yuan, Secretary Pro-Tem

*Dec 17, 2024-January 24, 2025*

### ***Director's Report***

#### ***Program Highlights***

**The Children's Winter Tea Party** attracted grades k-5 who gathered, with an accompanying adult, to enjoy an inviting afternoon of tea, cookies, and music. The event featured a soloist and pianist from John Jay High School, who sang/played as children sipped tea. **Spanish Conversation** has started up again with a new coordinator and an appreciative group of participants. **The Well-Read Book Group** discussed *Loot* by Tania James. Turns out teens love a good game of chance: **Bingo Night with Teens** was hopping! (It helped that prizes included squishmallows, manga, 100 piece puzzles, books, D&D dice and candy!) **The Bridge Quintet**, a local group of musicians offered a free concert with oboe, french horn, clarinet, bassoon and flute—to a music-loving full house on a Sunday afternoon. **Great Decisions** discussed Pandemic Preparation. Participants of the **Drawing Birds: Winter Art Class Series** have been raving about how wonderful the workshops have been.

#### ***Building and Grounds***

A bat appeared on the main floor of the library at 2pm on December 26 (during a very crowded afternoon) and caused panic, with patrons quickly leaving the library. The Library closed for several days in order to remedy the situation.

#### ***Meetings attended***

- 414 Meeting with BDV and BH Library Directors and Library trustees
- 1st Steering Committee (Working group): KVL and BDV participants.
- Meeting with website design team
- Meeting with two patrons asking for classes on AI and Senior Safety
- Meeting with The Recorder (newspaper)
- 2 Strategic Planning Bi-weekly calls with Margaret Sullivan Studios and BDV director.
- 414 Directors Meeting with BDV and BH Directors and Arlene Friner.
- Finance Committee Meeting
- Dinner with local nonprofit directors sponsored by donor.