



Katonah Village Library

Board Meeting Minutes

5/31/22

Regular Meeting - IN

PERSON and VIRTUAL

Call to order (Mike Dwyer)

at 7:37 p.m.

Present: Mary Kane, Mike Dwyer, Rhea Johnson, Jennifer Versacci, Susan Popovic, Barb Chintz, Susan Popovic, Sue Hassett, Mary Herrnstadt, Amy Drucker, Cassie Coccaro, Ali Vigil, Vienna Wong, Tony Mamo

Absent: Ian Shaw

Approval of Minutes

Minutes from April 2022 meeting were approved without exception.

Director's Report (Mary Kane) See attachment.

ACTION ITEMS:

a. Approval of People Counters: Every year, for the state's annual report, KVL needs to provide the number of people who patronized the library. Additionally, the Town of Bedford is interested in library usage stats. Currently, tallying is being done with a photoelectric counter at each door, an antiquated system that requires manual staff reset and the need to divide final numbers (as the system counts visitors twice). The new system, a Spectrum 3d Image Sensor with VisiCount will be reliable with Directional counting entry/exit, IP connectivity with POE, centralized analytics for all locations, automated reporting direct to email, trending, historical analysis, automatic daily weather summaries, as well as special event details and tech support.

DISCUSSION:

Fine Free Library was raised as a topic again. It would be a socially responsible action for the community. Most libraries are going fine free. The concern is if we go fine free will we lose a revenue source; we are earning \$16K annually. In addition, we are also losing almost \$20K from the Book Sale annually as well. The question was raised whether we could bring this to the Town and if they would cover the revenue gap if we go fine free.

Committee Reports

Finance Committee (Ian Shaw, Mike Dwyer, Sue Hassett)

In-person programming up and virtual programming down. We are on track with budget. We discussed division of funds among the town libraries coming from the Town.

Building and Grounds (Mike Dwyer, Sue Hassett, Tony Mamo)

Leslie Dock has begun the landscaping for the season. She did a soil test and is planting bushes / flowers.

We are still receiving quotes for the generator.

Book Sale (Mary Hernstadt, Barb Chintz, Susan Popovic)

Programming Committee (Barb Chintz, Cassie Coccaro, Amy Drucker, Mary Hernstadt, Vienna Wong, Jennifer Versacci)

Mary K had a meeting with the Poetry Series group trying to determine programming and calendar planning. We discussed being more prescriptive in what our request is for programming. The Board requested Mary to outline the issue and we will discuss plan of action during next Board meeting.

The programming committee met and discussed how it's running almost on auto-pilot due to grant money and volunteer-led programs. The two main programs that are currently funded are Chair Yoga and Mother Goose. However, there are many more programs we can execute but do not have enough dollars in the budget. We have consistent requests for game programming (i.e. Mah Jong, Bridge), technical services (i.e. Website, Linked In) and other series / recurring programs for adults.

Mary will follow up with a more formal request for total funding and how the funding would be allocated.

Nominating Committee (Amy Drucker, Tony Mamo, Susan Popovic, Ali Vigil, Vienna Wong)

N/A

Development Committee (Cassie Coccaro, Rhea Johnson, Ali Vigil)

Committee is working on an ongoing donor program and stewardship events.

The donor newsletter was mailed with a remittance form; we believe it encouraged a few donations.

Personnel Committee (Jennifer Versacci, Ian Shaw, Rhea Johnson)

N/A

*****Board Meeting adjourned at 9:00 pm.**

The next Board Meeting will be June 27, 2022.

Please see Director's report attached below.

Respectfully submitted,
Jennifer Versacci, Secretary



KATONAH VILLAGE LIBRARY

We are Community ...

Director's Report

April 24-May 27, 2022

Library and Museum ARPA Grant

90% of the grant funds have been received (\$89,377.20) and KVL was able to reimburse KMA for their receipts totaling \$35,823.49. (KMA and The Community Center will have future reimbursements as programming is not complete.) The final 10% for the grant will not be received until after March 31st of 2023, as the grant's deadline has been extended due to the delay in the government's disbursement.

May Katonah Art Walk

The Library took part in the May Art Walk with: A Day in our Moccasins – Lenape History presented by Oleana Whispering Dove. Oleana Whispering Dove, a Eastern Tsalagi-Algonquian descendant, curated photos of Lenape members by

photographer Belizean Artist: Angie LMV.

Katonah's 125th Anniversary

The Library took part in the 125th Anniversary of Katonah: The information desk was on the library's plaza; Katonah Historic Museum (top floor of KVL) opened for the day with a new exhibit; Katonah's Centennial movie showed several times in the Library's Garden Room; Bedford Historical Society's Black History in Bedford was exhibited in the Library's Meeting Room; and "A Musical Moment: Treble Maker's A Cappella Group" played on the Library Plaza.

ArtsAlive/Arts Westchester Grant

The Library's initial grant letter from ArtsAlive noted that we had received only \$1,500 of the \$5,000 requested. After the curator, Oleana, had already prepared the show, were told the amount was \$4,000 (and that the initial letter was a "typo".) This has caused a good deal of confusion—and the show itself could have been much more comprehensive had the curator known the full amount of the grant.

Meetings Attended

- Meeting with Edward Lewis, President/CEO of Caramoor w/ Ellen Waltmyer. Discussion: Capital fundraising.
- PLDA May Meeting
- KVL Development Committee
- KVL Programming Committee
- Bedford/Katonah Libraries presentation to the Town of Bedford w/Michael Dwyer.
- Mid-term Museums + Libraries Grant Meeting - METRO and KVL
- Meeting with KPS. Discussion: See Director's report.
- Stewardship: Tour of KVL with two donors
- Introduction to KVL for seven ESL John Jay High School students

