



# Katonah Village Library Board Meeting Minutes 6/24/24

## **Meeting – IN-PERSON**

**Call to order** (Sue Hassett) at 7:09 p.m.

Present: Susan Hassett, Mary Kane, Amy Drucker, Alicia Montano Vigil, Tanya Fatimi, Eileen Sullivan, Larry Bartelemucci.

Absent: Vienna Wong, Ian Shaw, Stephanie Adler Yuan, Catie Hall, Joe Lemire.

### **Approval of Minutes**

The May 2024 board meeting minutes were approved unanimously.

### **Finance Committee Report (Hassett)**

Sue Hassett reported on the Finance Committee's recent meeting, at which Catie and Ian reported on the June 10 gathering with the other Bedford libraries on the topic of the 414. In light of the delay in pursuing the 414, we are discussing how to present each of our budgets this year. The first draft budget assumptions for FY25 for all three libraries will be shared at the next meeting on July 8.

Mary proposed the possibility of pursuing a joint strategic plan with the other two libraries. Mary asked Margaret Sullivan Studios to revise their proposed budget to include the other libraries so that we could share it with them on July 8 and potentially go to the town together.

### **Director's Report (Kane) (more information below)**

Update: The library received a Freedom of Information Law (FOIL) request but it was not applicable to the library, and we aren't bound to respond as we are an independent 501(c)(3). Police have increased their presence at KVL due to recent disturbances. This has proved a difficult balance because while the library staff feels safer, the police presence can be intimidating to patrons. Mary has interviews lined up this week for the open Children's Librarian position.

### **Action Items:**

1. Approval of Patron Behavior Policy – unanimously approved.

**Programming Committee Report (Sullivan)**

Eileen reported on a recent Programming Committee meeting where upcoming needs were discussed, including new chairs for the programs in the Garden Room. The committee is pricing out some options. Other topics discussed include the need for additional meeting spaces.

**Strategic Planning Committee Update (Hassett)**

We are still trying to develop a mission, vision, and values statement for the website. The committee will meet to finalize this statement.

**Master Planning Committee Update (Bartelemucci)**

Lothrop has submitted their proposed contract, and our next step is to reply with comments. The library is receiving \$70,000 in ARPA funds to develop the master plan. Sue will ask about the process for releasing the funds at the next meeting with the town comptroller. Lothrop can start moving forward the needs assessment as soon as the contract is signed.

Board meeting adjourned at 7:48 p.m.

Respectfully submitted,  
Alicia Montano Vigil, Secretary

***June 22-July 26, 2024***

**Director's Report**

**Focus on Summer Reading Program**

This Year's Theme: Adventure Begins at Your Library

The Children's Summer Reading Program is an incentive program to keep kids reading over the summer months. For ages 4 - 10, participants pick up a Passport to Adventure to track their reading, win brag tags and beads for their backpacks, tattoos, and raffle tickets for ice cream at King Kone or pizza from Pizza Station. In addition, KVL offers programming throughout the summer related to the travel/adventure theme, such as Amazing Airplanes where the kids made airplanes from recycled materials, Marshmallow Icons where kids used mini marshmallows and toothpicks to create world architectural icons, Travel Vision Boards, and Black and White Animals of the World. All children who complete the 12 hours of required reading also win a free book to keep and a ticket to a special musical concert with Lee Knight in August.

For Young Adults, teens/pre-teens fill out book reviews and receive a scratch card that either reveals a mini prize (i.e. snacks, lil plushies, books, fun swag.) or the potential to win a raffle prize. (Raffle prizes include Apple AirPods, a \$100 Barnes and Noble gift card or a mini instant camera.)

**Sculptures at the Library-**

Art exhibit: Artist David Boyajian's sculptures are on exhibit at KVL. One notable piece Four Winds, a large outdoor installation, is on display in the library's plaza. There are several other modern pieces throughout the library, a fun juxtaposition against the backdrop of the historical building.

**Building and Grounds**

The couch in the Young Adult area has been retired and replaced with two chairs. This is due to

the fact that adults have been found sleeping on the couch.

**Meetings Attended**

-414 Committee with Bedford Village and Bedford Hills Libraries