



KATONAH VILLAGE LIBRARY  
*We are Community...*

## **KVL May 2024 Board Meeting**

### **Meeting – IN-PERSON**

**Call to order** (Sue Hassett) at 7:03 p.m.

Present: Susan Hassett, Mary Kane, Amy Drucker, Alicia Montano Vigil, Ian Shaw, Stephanie Adler Yuan, Catie Hall, Joe Lemire, Tanya Fatimi, Eileen Sullivan.

Absent: Vienna Wong, Larry Bartelemucci

### **Approval of Minutes**

The April 2024 board meeting minutes were approved unanimously.

### **Finance Committee Report (Hassett)**

Sue Hassett reported on the Finance Committee's recent meeting, during which committee members reviewed the questions that the new comptroller submitted to the Library. These questions were more extensive than typical, but the committee had all of the information readily available, as it was material that the Library has submitted proactively in the past. The committee also reviewed the financial component of the annual report.

### **Director's Report (Kane)**

Updates included: The Library's new and improved online calendar is receiving a positive response. The Javanese puppetry show was a big success. The lighting in the children's room has been partially replaced.

## **Action Items:**

Approval of Donor Confidentiality Policy – unanimously approved.

Approval of the 2023 Annual Report – unanimously approved.

## **Executive Session**

The board went into executive session.

## **Development Committee Report (Vigil)**

Alicia Vigil reported on a recent committee meeting to recap the donor appreciation event on May 5, which all agreed was a success and will be continued in future years. Due to a variety of issues, the Library will not return to hosting a ticketed fundraising event, but it was agreed that the programming committee could explore ideas for welcoming newcomers to Katonah.

## **Planning Update**

The Library is awaiting an update from Lothrop. Meanwhile, Margaret Sullivan submitted a proposal that KVL pursue a strategic plan with the other two libraries, including sending surveys to the full Bedford area. The board discussed how an impartial view of the future of the three libraries might support the 414 effort.

Board meeting adjourned at 7:57 p.m.

Respectfully submitted,

Alicia Montano Vigil, Secretary

## **Director's Report**

### **Moving Forward with 414**

KVL Trustees decided to wait on the Chapter 414 vote until November of 2025. The reason being that the three town libraries plan to initiate an educational campaign to inform the public about the process, thereby garnering support before the budgets go up for vote.

### **Donor Appreciation Event**

The Library welcomed over 160 donors to an event of gratitude. Trustees mixed and mingled with the library's devoted supporters. We have received lots of positive feedback on the event. A

big thanks to the staff members who planned/plotted/executed this endeavor. And thanks to the trustees who helped before/during/after.

### **Library Online Calendar is Live**

KVL now has a new online calendar which is much more user-friendly, for patrons and staff alike (i.e. Participants get acknowledgement when signing up for a program; nonprofits/civic groups can make their own reservations now for room rentals).

### **Highlighted Program**

Wayang Javanese Shadow Puppet Theater was a unique and visually stunning event, attended by over 80 audience members. The evening was funded by a grant through the American Indonesian Cultural and Education Foundation. The puppeteer, musicians and authentic Indonesian food were enjoyed by all. A big thanks to former KVL trustee Jack Freudenheim for playing a big part in helping me make this event happen.

### **Personnel Changes**

In addition to KVL's Children's Librarian, Claudia, retiring (and taking on KVL's part-time adult librarian job), our YA/Adult Librarian, Kim Naples, has accepted the library director position at Briarcliff Manor Library. As KVL has only three full-time librarians (myself included) the search for new librarians has been a focus.

### **Building and Grounds**

The Children's Room was closed for two days in order to replace 16 fluorescent lights with new fixtures and LED. The room looks much brighter, and we don't have to replace the bulbs via ebay!

### **Meetings Attended**

-414 Discussion with Bedford Village and Bedford Hills Libraries (with trustees Ian Shaw and Catie Ward).

-Meeting with Margaret Sullivan Studios (to discuss KVL strategic plan) with trustee Tanya Fatimi

-Development Committee Meeting with Ali Montano Vigil, Joe Lemire and Ellen Waltmyer.