



# Katonah Village Library Board Meeting Minutes 6/26/23

## Meeting – IN-PERSON

**Call to order** (Mike Dwyer) at 7:14p.m.

**Present:** Michael Dwyer, Mary Kane, Susan Popovic, Tony Mamo, Susan Hassett, Eileen Sullivan, Ali Vigil, Vienna Wong, Ian Shaw, Larry Bartelmucci

**Absent:** Cassie Coccaro, Jennifer Versacci

## Approval of Minutes

From May 22, 2023, Board meeting - approved unanimously.

**Director's Report** (Mary Kane) See attachment.

## Donor appreciation party update:

A donor was impressed with the 3D printer program highlighted at the event. The donor has expressed her intention to fund a new 3d printer as well as anything that would help make the program even more successful.

## Action Item: APPROVED UNANIMOUSLY

New benches for Serenity Garden. Up to \$1550.

## Finance Committee (Dwyer, Hassett, Shaw)

No meeting in May for the finance committee. However, financials were reviewed by committee members. Personnel costs were up. This was due to 31 days in May and staff working extra hours on the Donor Newsletter.

The quarterly meeting with Town will be on June 28<sup>th</sup>. KVL still has a \$45,000 funding gap which will be addressed at the meeting: KVL would like a commitment from the TOB. Mike will give the town an update on KVL, discuss KVL opening again on Sundays and an extra hour on Thursday evenings—extended hours which come at a cost. While KVL is appreciative of the \$95,000 increase via the TOB, the remaining \$45,000 will enable KVL to be where we need to be in order to fulfill our commitment to the community. This should be viewed by the Town as a cost-of-living increase.

Ian reached out to new brokerage contacts to look into the potential of a new company to manage KVL's portfolio if we decide to move from Morgan Stanley. We discussed shifting gears and exploring the RIA (Registered Investment Adviser) channel as that may be a more personal relationship. With MS, the onus is on KVL to make sure the investment requirements are met and that verbal orders are executed. Ian suggested that if the situation is fine and problems have not been that bad, then it is probably best to stay where we are. The group agreed to table this topic for next finance committee meeting. Follow up with tax accountant for referrals.

### **Building & Grounds (Hassett)**

No report.

### **Book Sale Committee (Sullivan)**

The committee met with two book sale volunteer leaders, who are eager to hold more book sales. They do understand why the Annual Sale is temporarily on hold. The group visited the book sorting room. There were still many books in the room, leftover from previous sales. The volunteers would like to have several pop-up sales to clear out these books. They will price and organize books for now. Not accepting new book donations at this time.

The book sale group will hold a during Sidewalk Sale days and another that will start on Sept 5<sup>th</sup>. They will accept donations starting Aug 16 until Labor Day.

### **Nominating Committee (Popovic)**

Vienna – the nominating committee will meet with 2 nominees soon. One on June 29<sup>th</sup> and one on July 11<sup>th</sup>.

To the extent we find new candidates, can they attend board meetings earlier than January? Four trustees are simultaneously cycling off, so incoming nominees would have more time to adjust to their new role.

Mary mentioned the nominating committee should be more organized in onboarding. We should focus more on continuity for members cycling off and new members coming in.

Mike mentioned that if anyone has an interest in being the next KVL president (when he cycles off) to let him know.

### **DEI Committee (Drucker)**

DEI is attending other committee meetings. Amy suggested that each committee member e-mail her about when their upcoming meetings will be.

## **Programming**

Sat 23<sup>rd</sup> Hispanic heritage celebration

## **Development Committee (Montano-Vigil)**

No updates.

## **Master Planning Committee (Bartelmucci)**

Mary handed out RFQ package.

KVL is creating a master plan to assess the facility, the needs of the building over the next ten years, survey patron needs and how to best utilize/maximize the library's space.

Mary put together a Request for Quotes. Niall added more information. The document is still going through revisions. Companies will be solicited. Candidates will send back resumes and experience.

KVL will get the master plan RFQ out before the end of the month. Need to decide deadline to get RFQs back.

**\*\*\*Board Meeting adjourned at 8:22pm.**

Respectfully submitted,  
Susan Hayes for Jennifer Versacci, Secretary



KATONAH VILLAGE LIBRARY  
*We are Community...*

*April 23-May 19, 2023*

**Donor Appreciation Event**

The Donor Appreciation event on May 5th was a success: 155 donors attended and enjoyed nosh, wine/craft beer, and more importantly, connected with one another/board members/staff and viewed firsthand what their donations make possible. We have received appreciative notes and comments about the evening. Admittedly, the event was more work than Ellen and I had anticipated, and we are thankful to the staff who proved to be a tremendous help in preparing for the event as well as the board trustees who donated and prepped dessert boxes and helped with craft beer setup.

**Program Highlights**

Participants in *Living with the Seasons Trellising Workshop* learned not only how to build a supporting garden structure but went home with an actual trellis!

*Katonah Poetry Series* are holding a fundraiser in the form of a Haiku contest.

KVL YA has teamed up with Bedford Village Library for *Battle of the Books*, where students compete using their understanding of the selected books.

**Grant**

Kim Naples applied for and received an Arts Westchester grant that will enable the library to offer five art workshops for teens entitled: “Art for Community, Art for Self”. Nyack artist Michael Delaney will encourage teens to use art for community engagement. Workshops include Making Art with Found/recycled Materials; Art for the Outdoors: The Community as Art Gallery; Community Maps and Inner Mazes; How to Paint a Protest Sign and Spotlight on People and Places.

**Preparing for Summer Reading**

The theme for summer reading is *All Together Now!* Staff is busy prepping with reading logs, program planning, decorations, and prizes. This year, Adult Summer Reading will be added to the mix, which will include bingo cards and prizes to inspire reading and varied genres.

**Meetings Attended**

Programming Committee

Nominating Committee meeting with prospective trustee

Katonah Poetry Series

Finance Committee