



Katonah Village Library Board Meeting Minutes 12/15/22

Abbreviated Meeting – IN-PERSON

Call to order (Mike Dwyer) at 7:15 p.m.

Present: Mary Kane, Rhea Johnson, Jennifer Versacci, Sue Hassett, Mary Hernstadt, Ali Vigil, Tony Mamo, Mike Dwyer, Amy Drucker, Ian Shaw, Barb Chintz, Susan Popovic

Absent: Cassie Coccaro, Vienna Wong

Approval of Minutes

From November 2022 Board meeting approved unanimously.

Director’s Report (Mary Kane) See attachment.

ACTION ITEMS:

Motion to approve the 2023 Operating Budget – approved unanimously.

Motion to approve DEI sub-committee and invite Amy Drucker to be Chair – approved unanimously.

Motion to approve holiday bonuses for library staff – approved unanimously.

Motion to approve the holiday schedule and adding Juneteenth as a library holiday – approved unanimously.

DISCUSSION:

Finance Committee (Dwyer, Hassett, Shaw)

Mike presented the 2023 operating budget (x grants, x capital spending). It includes the \$45K additional funding KVL will receive from the Town of Bedford. Our financial position will enable us to consider extending hours in 2023. We will do an email survey to the community to determine what hours / days will serve best.

We will discuss in January 2023 programming opportunities that we can fund from the operating reserve.

Annual Appeal

Projected revenue from the annual appeal is \$186,000!

We did discuss we would like to bring back the Keg party to connect with our patrons and because it was a fun event to hold for the community.

Executive Session began at 7:47pm.

Executive Session ended at 8:04pm.

DEI Update

*****Board Meeting adjourned at 8:13pm.**

We then spent time acknowledging and thanking the outgoing board members and welcoming new board members.

Please see Director's report attached below.

Respectfully submitted,
Jennifer Versacci, Secretary



Director's Report: November 23-December 12, 2022

Book Sale

The book sale volunteers held a pop-up sale from December 8-10. The grand total for all 3 days was \$1420. Patrons were excited to have the sale back again.

WLS book courier service

All Island Courier (WLS book delivery vendor) now only delivers to/picks up from the Katonah Library during business hours (at my request). Originally, the courier service arrived before business hours, and had their own KVL key. However, as the KVL automatic public access doors were left open on four separate occasions, the time has been changed.

Review of Library policies

Probono Partnership has assigned two separate law firms to update library policy. Attorneys from Sidley Austin LLP will handle a review of the Library's Meeting Rental lease and Art Exhibit Policy and a separate attorney team, Alex Meiseles and Danielle Cortez, will handle a review of the bylaws, Whistleblower/Conflict of Interest and potentially add a Confidentiality policy.

Videocamera relocation

Two videocameras were relocated, one camera focused in a different direction, and another camera completely replaced due to poor vision quality. There is now a view of the front public entrance, both inside and out—as well as a complete view of the employee entrance.

Meetings Attended

- Meeting with Cham Theil, Yahel Kaplan, Peter Siemens (Sidley attorneys)
- Hoopla Discussion & Questions