



Katonah Village Library

Board Meeting Minutes

7/25/22

Regular Meeting - VIRTUAL

Call to order (Mike Dwyer)

at 7:35 p.m.

Present: Mary Kane, Rhea Johnson, Jennifer Versacci, Barb Chintz, Sue Hassett, Mary Hernstadt, Cassie Coccaro, Ali Vigil, Vienna Wong, Ian Shaw

Absent: Ian Shaw, Susan Popovic, Amy Drucker, Tony Mamo, Mike Dwyer

Approval of Minutes

Minutes from June 2022 meeting were approved without exception.

Director's Report (Mary Kane) See attachment.

ACTION ITEMS: N/A

DISCUSSION:

The next donor newsletter will be sent out in the Fall.

Committee Reports

Finance Committee (Ian Shaw, Mike Dwyer, Sue Hassett)

The finance committee met to review Town funding. Since the total funding amount is still uncertain, in addition to lower revenue being generated due to the cancellation of the book sale and fees related to room rentals, the committee feels it is prudent to wait to determine whether to eliminate fines for overdue books. We noted that the Bedford Hills library is still collecting for overdue fines.

We do not have to do an audit as we have an exemption.

Building and Grounds (Mike Dwyer, Sue Hassett, Tony Mamo)

Currently in discussions with the architect and Con Edison regarding the back-up generator.

Book Sale (Mary Hernstadt, Barb Chintz, Susan Popovic)

The volunteers really want to have an event! However, as the book sorting room is without HVAC and needs asbestos remediation, volunteers will need to enter/work, on an individual basis. We are still trying to figure out which room we can hold the event after the asbestos elimination / renovation is complete.

Programming Committee (Barb Chintz, Cassie Coccaro, Amy Drucker, Mary Hernstadt, Vienna Wong, Jennifer Versacci)

Mary attended a meeting regarding the Katonah Poetry Series and group organization which went well. KPS members have a plan for 2023 and have delegated duties to members. They want to continue to meet at individual's homes rather than at the library

During Hispanic Heritage Month on Saturday, 9/24/22, we are having a celebration with live music, children's activities, tables with crafts. The committee is making sure to communicate broadly about the event to ensure good attendance.

The Human Library will begin on August 14. The Human Library® is a global innovative and hands-on learning platform. The Human Library is an international organization and movement that first started in Copenhagen, Denmark, in 2000. It aims to address people's prejudices by helping them to talk to those they would not normally meet. The organization uses a library analogy of lending people rather than books.

Diversity and Inclusion Committee

The committee is aiming to conduct training at an upcoming board meeting; potentially October 24.

Nominating Committee (Amy Drucker, Tony Mamo, Susan Popovic, Ali Vigil, Vienna Wong)

N/A

Development Committee (Cassie Coccaro, Rhea Johnson, Ali Vigil)

N/A

Personnel Committee (Jennifer Versacci, Ian Shaw, Rhea Johnson)

N/A

*****Board Meeting adjourned at 8:20 pm.**

The next Board Meeting will be Tuesday, September 27.

Please see Director's report attached below.

Respectfully submitted,
Jennifer Versacci, Secretary



Director's Report: June 26-July 23, 2022

Children's Room

277 children are enrolled in the Summer Reading Program. This is equal to pre-pandemic levels. Attendance at in-person children's programming has also been high.

YA

Over 50 Teens have signed up for the Summer Reading Program—and are excited by the method Kim (our YA Librarian) has set up to incentivize. When teens hand in a book review, they receive a scratch-off card. The card will either read “prize” and enable the winner to choose an immediate prize from the prize cart (books, stickers, candy) or will read “raffle” which means the winner gets to play a game of chance, putting their name into the mix to win airpods, bluetooth speakers or a Barnes and Noble gift card.

Battle of the Books and YA

Katonah's Battle of the Books* team has won 2 out of 3 competitions so far (beating Bronxville and Dobbs Ferry libraries). *Battle of the books is a trivia competition based on 5 books. Teams from different libraries read the same books and go head-to-head to see who know these books best.

Programming

While children's programming attendance is high, adult programs continue to be somewhat unpredictable due to covid. Great Decisions has gone virtual again until September, but Mahjong is bustling, with over 30 (in-person) attendance.

Naloxone Training

NYS Senators Pete Harckham and Shelley Mayer, along with Westchester County Legislator Erika Pierce held a community naloxone training at KVL to teach participants how to reverse the effects of an opioid overdose by administering Naloxone nasally. Senator Harckham also gave the library a box of free covid tests to give to staff and patrons.

Tech down for one day

As the library needed new IP addresses for the BMS being installed for the HVAC, a block was ordered from Verizon. However, the IP addresses were implemented prematurely by Verizon, and the library lost internet, wifi and phones for one day. Our IT tech was able to restore everything. The library is now completely prepared for the installation of the BMS.

Meetings Attended

- Central Library Funds Committee (PLDA)
- Katonah Poetry Series July Board Meeting
- Book Sale Meeting

