



July 26, 2021

Katonah Village Library Regular Board Meeting- IN PERSON

Call to order (Mike Dwyer) at 7:40 p.m.

Present: Mary Kane, Mike Dwyer, (via Zoom) Rhea Johnson, Mary Herrnstadt, Joe Tropiano, Cassie Coccaro, Vienna Wong, Sue Hassett, Ian Shaw

Absent: Jennifer Versacci, Amy Drucker, Susan Popovic, Tony Mamo, Barb Chintz

Approval of Minutes

Minutes from the June 2021 meeting were approved without exception.

Director's Report (Mary Kane) See attachment and following notes:

- In-person programming discussion: Board decided that Mary Kane can allow senior bridge group to return to in-person meetings. Proof of vaccination will be required for participants. This in-person program along with proof of vaccination will be a pilot program. The board voted unanimously in favor of the plan.
- Slack is the new method of communication for the KVL Board and is working well for everyone so far.

General Discussion

- The group discussed whether we need to have a contingency plan based on different funding outcomes. Board to discuss.
- We need a calendar/plan for finalizing the education campaign and delivering the letter to the Town. Mike will work on this upon returning from vacation.
- Mary Kane and Susan each met with interested potential board member. The remaining nominating committee members need to meet with him. When considering new board members, we should think about strengths needed on the board, diversity, gaps being left by departing board member(s).

- Mary Kane will send out the sexual harassment policy to the volunteers.
- Chris Burdick reached out to Mary expressing interest in meeting with Mary at KVL. Board discussed asking for additional details about the visit, including the purpose.

Committee Reports

Finance Report (Ian Shaw)

From a finance perspective, we are in good shape – on budget, portfolio is performing well. Doing fine from reserve fund perspective. We had a few questions about salaries (some looked off) because we missed a pay period – June got pushed into July, but now seems like everything is on schedule. We have the town’s money (first big part of it). Keeping to our financial discipline and we will continue to do so. Waiting to hear what we will get from the town in 2022.

Building and Grounds (Ian Shaw)

Regarding sewer: Mary reports that the town had a plumber in, and that the project is fairly intense. The ladies’ bathroom floor will have to be demoed (and then restored) as part of the project. The book sale room will have to be emptied (as the pump will be housed in this room). The Town may be able to allocate money from the rescue fund to cover this work for KVL, but the amount will only cover the actual plumbing work -- not repairs required as a result of it.. We need to determine what it will take to restore our bathroom and library to order. Mike noted that we do have the capital to do it, it’s not crushing operating budget.

Book Sales (Mary Herrnstadt)

N/A

Programming Committee (Mike Dwyer)

N/A

Development Committee (Rhea Johnson)

N/A

*****Board Meeting adjourned at 8:46 p.m.**

Please see Director’s report attached below.

Respectfully submitted,
Cassie Coccaro, Trustee



KATONAH VILLAGE LIBRARY

We are Community . . .

Director's Report June 29-July 24, 2021

Programming

The Children's Summer Reading program—*Tails and Tales*—now has 221 children signed up, and the staff is busy providing educational/entertaining programming (both in-person and virtual). Claudia Uccellani, KVL's Children's Librarian, has also been holding a storytime once a week at the Katonah Toddler Pool.

Young Adult programs had a much-appreciated *D&D camp* (run by a volunteer teen) and Debate Camp—also run by a local teen. KVL's Michael Robin is currently coordinating a *summer volunteer program for young adults* as there has been such a demand for volunteer hours from both teens and parents. Michael is managing the work schedules/agendas of up to 16 teen volunteers. While there is a good deal of time and organization involved in coordinating this program, it has been appreciated by the teens/parents, and also helpful to the library as we are short staffed.

The Library's *Get Fit While You Sit*, a virtual exercise program that has been held during the pandemic (and is frequented by many of our community seniors) met in person for the first time, outside in the library's plaza, to socialize and see one another face to face. KVL's Maura Rosenthal gave teacher Killeen Rhodes flowers, in thanks for all the hours she has volunteered teaching this class.

Weekly Book Sale

The downstairs Book Sale in the Meeting Room is doing well, from May 26, to June 23rd, the book sale crew has made \$4,755.

Hardwiring

The hardwiring of the library has begun with new internet/network cabling to the public areas and staff stations.

ADA compliant public restroom (upstairs)

The town building permit has been applied for, and I am hoping we can start work on the restroom by late summer/early fall.

Installation of Water Bottle Filling Station

A new water bottle filling/water fountain has been installed near the Children's Room. The unit was paid for by KVIS. When Spano removed the old unit, it was realized the new unit would not fit and drywall work had to be done. Local contractor Jimmy Kane provided this service for free as a donation to the library.