



Katonah Village Library Board Meeting - Minutes ***Monday July 22, 2019, 7:30pm***

- I. CALL TO ORDER at 7:35 (Lanigan)
Present: Steve Brotmann, Mike Dwyer, Rhea Johnson, Virginia Lanigan, Anthony Mamo, Susan Popovic, Joe Tropiano, Jennifer Versacci, Vienna Wong, Director Mary Kane
Absent: Craig Intinarelli, Barb Chintz, Mary Herrnstadt, Kate Galligan, Jack Freudenheim

- II. MINUTES of June 24, 2019 meeting were approved unanimously and without exception.

- III. FINANCE REPORT (Dwyer)
Income and expenses on track though June.
During discussion of natural gas and power expenses, it was agreed that worthwhile for Mary to research alternative suppliers. She will report back at the September meeting.

- IV. DIRECTOR'S REPORT (Kane) -- Attached
Mary highlighted the continuing IT problems (including another ransomware attack on July 3 and major issues with the consortium's new ILS, Evergreen.) At the July 18th PLDA (Public Library Director's Association) meeting, the *PLDA IT Motion and Action Plan* was presented to the WLS Director and the WLS Board. Mary gave summary of this meeting. Due to the ongoing tech issues at the KVL, it was agreed by the KVL Board that on behalf of the Board, Mary Kane will invite the WLS Director, and the WLS trustee who is KVL's representative, to come to the KVL September 23rd Board meeting to update us on progress of the independent audit of WLS IT systems/processes, and to answer our questions.

ACTION ITEM: APPROVAL OF MOTION AND ACTION PLAN TO WLS

ACTION ITEM: Motion was made to support and approve the PLDA's "WLS and IT Services Action Plan" and a "Motion of Dissatisfaction [with WLS IT services]" and to send a letter to the Library's WLS board representative noting the board's ratification of said motion.

- V. DEVELOPMENT COMMITTEE (Wong and Waltmyer)
Vienna shared progress of the Committee, via handout showing KVL usage/circulation statistics and financials over past few years.
- VI. BOOK SALE COMMITTEE (Kane, for absent Herrnstadt)
KVL sidewalk book sale during Katonah Sale Days earned \$500.
- VII. STRATEGIC PLANNING COMMITTEE (Versacci)
Committee continued to meet and dig deeper; progress report and draft plan will be shared with board at September meeting.
- VIII. NOMINATING COMMITTEE (Brotmann)
Have received applications for board membership from two Katonah residents. Will plan to interview after Labor Day.
- IX. BUILDING AND GROUNDS (Mamo)
Nothing to report.
- X. PROGRAMMING COMMITTEE (Kane, for absent Freudenheim)
Received \$3600 grant from Indonesian Consulate to fund Shadow Puppet performance planned for 2020 program year.

Meeting was adjourned at 9:12 p.m.

Next Board meeting to be held on Monday, Sept, 23rd at 7:30 p.m. at library.

Respectfully submitted,

Virginia Lanigan (filling in for absent Secretary, Barbara Chintz)

Attached: Director's Report

Director's Report

June 21, July 17, 2019

Programs

July and August tend to be the quieter months for adult programming. Great Decisions and Great Courses are on hiatus until September. Chair Yoga has successfully continued throughout the summer. The Library's book group also continues to meet, and read *The Other Einstein* by Marie Benedict.

Ransomware Attack, Westchester Library System

On July 3, Westchester Library System servers were attacked by a ransomware (Ryuk). This virus disabled servers that control services used by PCs such as network management, printing and authentication. Public access PCs were turned off as a precaution. KVL was impacted in the following ways:

- The Library's Bookkeeper, Outreach Coordinator and Development Manager were unable to work for several days, as did not have computers (and two of the computers are still not completely setup).
- Patrons could not print one day, and on another, circulation computers were not up, so checkouts had to be done by hand: items were limited to 5 per card.
- From in-house WLS-owned computers, the Katonah Library's website was being redirected to North Castle Library's home page.
- The Library's share drives and the WLS department share drive could not be fully restored. Three months' worth of files has been lost.

Meetings Attended

- Staff Meeting
- Strategic Planning Committee