

Katonah Village Library Board Meeting Minutes
Monday, February 26, 2017

Regular Meeting

Call to order (Virginia) at 7:35 p.m.

All Present: Virginia Lanigan, Kate Silverstein Galligan, Joe Tropiano, Susan Polos, Alan Eifert, Steve Brotmann, Joe Stark, Alan Eifert, Jack Freudenheim, Kate Silverstein Galligan, Nathalie Dalrymple, Mary Herrnsstadt, Barbara Chintz, Rhea Johnson, Kate Silverstein Galligan, Nathalie Dalrymple, Director Mary Kane.

Minutes

Minutes from January meeting approved without exception.

Director's Report (Mary Kane)

See attached.

Finance Report (Nathalie)

Health care costs will exceed budget by estimated +/- \$30k, since new health plan/insurer was finalized in late November after the 2017 budget was prepared and submitted. The number in 2017 budget reflects costs in 2016.

Re management of KVL endowment: Some policy issues have come up with Merrill Lynch; discussion and research with Merrill and Morgan Stanley is ongoing by Nathalie, Joe S., and others in Finance Committee to determine best next steps.

ACTION ITEMS:

Revised Library By-laws (Mary)

There has been small revision since the version of the by-laws the Board approved last month. The prose will now include that the Annual Report (that Mary Kane prepares and submits to NYS) will be approved once per year. Virginia made the motion and Steve seconded it. It passed unanimously.

Library Charter and Resolution and Petition for Amendment (Mary)

The range of number of Trustees – no fewer than 9, no more than 15 -- has been changed to align with the By-laws. Virginia made the motion and Jack seconded the motion. It passed unanimously.

Sewer Referendum (Virginia)

Motion was made (by Virginia, seconded by Kate) that the Board approve casting its one vote IN FAVOR of the proposed sewer project in the Katonah downtown business district.

After brief discussion among trustees, the vote passed with one abstention.

Virginia will cast the Library's one vote at Bedford Town House on March 14th.

Spring Fundraiser

Board finalized the date for event as Saturday, June 3rd. Event will take place in downstairs of the Library.

Programming.

Mary Kane and Virginia reported that discussions are underway with KVL, KVIS, and KMA to explore possibilities of collaborating on a music series with events held at the museum and the library. A meeting took place in late February with representatives of all three organizations, with next meeting scheduled for March.

Fall Fundraiser

The date is tentatively set for Saturday, November 4th; event to be held in the upstairs of the Library.

Committee Assignments

Book Sale Committee*

- Mary H: chair/chief liaison
- Susan Polos
- Barbara Chintz
- Rhea Johnson

Building & Grounds

- Barbara (Chair)
- Steve

Finance

- Nathalie (Chair)
- Virginia
- Mary H
- Joe Stark (for investment oversight only)
(Community members continuing on committee are Gail Ames, Mike Dwyer, Doug McLaughlin)

Fundraising

- Kate (Chair)
- Alan

Nominating

- Susan (Chair)
- Alan
- Joe T.

Personnel

- Steve (Chair)
- Joe T
- Virginia

Programs

- Jack (Chair)
- Rhea
- Joe Tropiano (when his time will allow; he is already on two other committees)
(Community member who would like to be on this committee: Kelly Miller)

Community Engagement (includes patron surveying)

- Joe T (Chair)
- Jack

Event: Spring Kegger

- Virginia (Chair)
- Kate
- Joe S. (beer/wine coordination)

Event: Fall Kegger

- Kate (Chair)
- Virginia
- Joe S. (beer/wine coordination)

Meeting was adjourned at 8:29 p.m.

Next Board Meeting: Monday, March 27, 2017 at 7:30 p.m. in downstairs meeting room of KVL.

Respectfully submitted,
Susan Polos, Secretary

Director's Report (Mary Kane) -- January 24-February 20

Library Events

AARP Tax Help is in full swing, with patrons lining up every Tuesday. Gospelfest3 was a *huge* success with over 120 people and lots of clapping/foot stomping. The KVL book group discussed *The Sense of an Ending* and The World Affairs Book group read *Warmth of Other Suns*. Katonah Live had a successful concert in the upstairs of the library with artists Jess Best and Bailen. KVIS had a full house for its showing of Oscar nominated Live Action Short Films.

Library Upkeep

There have been breaker issues and electric in certain areas of the library, including the reading room and downstairs kitchen. Apple Electric was called. issues this month, with the upstairs reading lights going out, and the downstairs breakers. Upstairs The town requested that we move the outside book drop due to traffic issues as they believe it's contributing to traffic issues when patrons park directly in front of the box. The area has been made "No Parking" but people continue to park in the area.

A pipe in the KVIS closet leaked, and destroyed a few boxes of paperwork. Spano Plumbing replaced piping. The staff room sink needed to be snaked twice by Spano plumbing but became clogged again. We were told it was because of galvanized piping build up. We rented an electric snake and George was able to clear the pipe. The Katonah Historical Museum cleaned out the attic eaves.

Library Staff:

We hired a new page, Sophie Lee.

NYS Grant for Automatic Doors

A few more libraries dropped out of the NYS grant process. The grant money was redistributed again. The total project cost for Katonah's automatic door installation is \$29,800. Originally, we were earmarked to receive \$10,000. Because of redistribution, we will now have \$13,804 in grant money towards the project.

Meetings and Events Attended:

- Staff Meeting*
- KVIS Meeting I: Cen20ial Planning Committee*
- KVIS Meeting II: Cen20ial Planning Committee*
- Chamber of Commerce Sewer Meeting*
- Website Meeting with Patricia Barry and Virginia Lanigan*
- KVIS Oscar Live Action Short Films*
- Public Library Director's Association*
- Gospelfest*