

**KVL Board of Trustees Meeting**  
**6/25/18, 7:30pm**

In Attendance: Virginia Lanigan, Jennifer Versacci, Mary Herrnstadt, Kate Galligan, Alan Eifert, Susan Popovich, Jack Freudenheim, Joe Tropiano, Rhea Johnson and Director Mary Kane.

Absent: Steve Brotmann, Susan Polos, Anthony Mamo, Craig Intinarelli, Mike Dwyer

Meeting called to order at 7:39pm. Minutes from May 2018 Meeting accepted without exception.

**Director's Report:** See end of Minutes for full report.

Action Items:

- **The KVL Art Exhibit Policy.** Motion to approve made by Jack Freudenheim, seconded by Alan Eifert. Approved unanimously by Board, conditional on correction/additions as discussed.
- **Change in Bylaws.** The state reviewed our 2017 Annual Report submission, and requested that we clarify our bylaws to reflect our current number of trustees as well as how many trustees can vote. The following additional lines were approved: *“In matters of voting, up to fifteen members may vote. Currently (2018) there are 15 acting board members.”* Motion to approve made by Jack Freudenheim, seconded by Mary Herrnstadt. Approved unanimously by Board.

**Fundraiser Recap.**

Though the advanced sell-out of the event tickets was unexpected, it was generally acknowledged that it had many logistical benefits: much faster, smoother and simpler check-in process; a confident head-count of individuals who attended that evening.

- Check-in lists show that 10% of ticket purchasers did not attend the event.
- Determining the appropriate quantity for a future cap on ticket sales (for downstairs and upstairs events) was discussed. Concept of “Waitlist” was discussed.
- In future, a “not-attending-but-want-to-donate” option on the website purchase page will be highlighted so that non-attending community members will not purchase event tickets as a way of donating. This will hopefully minimize/avoid the over-estimation of expected attendance, and the over-purchase of food and beverages.
- It was agreed that the speeches from Board President and Director should be made earlier (around 8 pm) and briefer. Since thank-you’s to our donating businesses are important (and comprise the bulk of the President’s comments), we discussed the need for an attractive and prominent alternative for delivering the thank-you’s (e.g., a TV monitor or screen with revolving list of donating businesses and sponsor-level donors.)
- Purchase of tent/canopy for Serenity Garden, and perhaps also the lower entrance courtyard, received initial support from the Board, pending cost estimates. This would allow these spaces to be utilized in inclement weather during this and other events.
- Food: suggested that more vegetarian options needed; feedback was received that some popular food items (i.e., sushi) were gone quickly in the evening.

**Finance Committee (Mary Kane for absent Mike Dwyer)**

The Town has asked the Libraries to submit their budgets by early August this year (earlier than in past years.) Mary K. and Mike Dwyer have been working on the budget with bookkeeper.

### **Building & Grounds (Tropiano)**

A local contractor met with the Committee to discuss foundation repair work, but has not yet provided estimate.

Also discussed:

- Update on tree removal from lower-level entry courtyard;
- need for ADA compliant bathroom on main upper floor;
- Lighting (need for timers, repair of light pole outside main entrance)

### **Book Sale Committee (Herrnstadt):**

- Small book sale will be set up in KVL corner plaza during Katonah Sidewalk Sales this year.
- Cutoff date for accepting book donations is end of June.
- Book Sale table upstairs (near circ desk) continues to be very successful.

**Personnel Committee:** Nothing to report

### **Programming Committee (Freudenheim)**

- Storytelling programs have been very successful.
- Recommendations for equipment for new stage lighting in the Garden Room was discussed.
- World Music programming planning ongoing.
- Musician Jill Sobule will be playing at the library on August 24th.

Meeting called to close at 9:00pm.

Next meeting: July 23<sup>rd</sup> at 7:30 p.m. in downstairs meeting room.

## **Director's Report: May 30-June 20, 2018**

### **Fundraiser**

**The Spring into Summer Library Fundraiser** was well-attended, with high advance tickets sales resulting in a sell-out before the day of event. The event netted \$18,543. The Library board and staff worked hard to secure unique raffle prizes—and engaged with community members throughout the evening. Attendees and local vendors were generous in their giving. Feedback from the event has been positive.

### **Programs**

The **Library's Book Group** read *The Essex Serpent* by Sarah Perry.

- **Open Bridge** and **Chair Yoga** are going strong.
- **Judy Blundell's author event** for *The High Season* attracted over 100 guests.

### **Yarn Bombed!**

The Library was yarn-bombed on National Yarn bombing day, in a preplanned event with the Library's

Sit and Knit group. The colorful display was featured in both the *Record Review* and *Katonah Lewisboro Times*.

### **Building**

- We are continuing to get bids on video camera installation, as some of the original bidders came down in price
- A bat was spotted flying in the library after-hours on evening of June 2<sup>nd</sup>, and was captured by Wildlife Control. The bat was sent to Mt. Kisco Health Department and tested negative for rabies.

### **Library Scholarship**

The Library awarded \$350 to graduating John Jay high school senior Isabella Gibaldi, who has volunteered many hours at the library, helping with programs and various tasks.

### **Grant Received**

The Library has been selected to receive an Edelman Community Investment Grant in the amount of \$2,250 via Edelman employee and KVL board member Joseph Tropiano. The grant will be used to provide a creative aging program consisting of dance classes geared towards ages 65+. Dance has been shown to improve memory, muscle, strength, balance and provides a social outlet.

### **Meetings Attended**

Monthly Staff meeting

Budget Meeting: with M. Dwyer and S. Beckett

Knight Security: Camera system demos

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