

Katonah Village Library Board Meeting Minutes
Monday, March 26, 2018 -- 7:30 p.m.

Regular Meeting

Call to order (Virginia Lanigan) at 7:30 p.m.

Present: Barbara Chintz, Kate Galligan, Steve Brotmann, Alan Eifert, Mary Herrnsstadt, Alan Eifert, Craig Intinarelli, Mike Dwyer, Virginia Lanigan, Susan Polos, Director Mary Kane

Absent: Jennifer Versacci, Jack Freudenheim, Susan Popovic, Anthony Mamo

Minutes

Minutes from the February meeting were approved without exception.

Director's Report (Attached)

Finance Report (Dwyer)

Finances are proceeding as expected. In early April we'll receive our first check from the Town of Bedford that will refresh our operating account.

Book Sale Committee (Herrnsstadt)

All is proceeding on schedule. The book storage space in the lower level has been cleaned out, and donations are being priced, sorted, and placed on the new wheeled bookshelves. Book donations are coming in rapidly.

Buildings and Grounds (Brotmann)

ACTION ITEM: Motion to spend \$650 on trimming and cutting down hemlock trees on the south side of the Library (adjacent to the walkway to lower level) was approved by all present.

The Town-owned tree in front of the library (at the corner in front of the corner entrance) had to be cut down, as the recent storm split it down the middle.

We are waiting for more contractor bids for our drainage and ductwork problem on the lower level.

Personnel Committee (Brotmann)

Nothing to report.

Fundraising Committee (Freudenheim)

Nothing to report.

Community Engagement Committee (Tropiano)

Nothing to report.

AD HOC: Spring Fundraiser Committee (Co-Chairs Johnson and Galligan, with members Intinarelli and Lanigan)

It was agreed that the entrance price will be increased to \$60/person and \$70/person for walk-ins.

We will again have three "Sponsor" levels last year: Gold Level (\$2500; includes 10 event tix); Silver Level (\$1000; includes 4 event tix); Bronze Level (\$500; includes 2 event tix). Ali Vigil will be contacting local business owners to solicit sponsorships; she will place the names of those sponsoring business up on the website as soon as each sponsorship is received, thus providing an incentive for those businesses to buy sponsorships early.

A decision was made not to hold a Silent Auction, but instead to hold "Pop-Up Raffles" (i.e. patrons will deposit their raffle stubs in baskets in front of each raffle item they are interested in winning.) Just as was done with the silent auction, the Pop-Up Raffle items will be solicited from local businesses.

We will also have a "Premium Raffle" with the single prize of the "Trustee Summer Wagon of Cheer" Each Trustee will donate \$40 to cover the cost of the wagon and the liquor for this prize.

We will not do the 50/50 raffle.

Meeting was adjourned at 8:50 p.m.

The next meeting is Monday, April 23, 2017 at 7:30 p.m.

Respectfully submitted,

Susan Polos, Secretary

Director's Report

February 27-March 23, 2018

Programs

Heather Forest shared *Ancient and Epic Tales* at **Storytelling for Adults**.

The Library collaborated with The Katonah Museum of Art for the lecture **Understanding Islam**, with Aida Mansoor of the Muslim Coalition of Connecticut. The **Library's Book Discussion Group** read *The Invention of Wings* by Sue Monk Kidd. Due to the unpredictable weather, the library had to cancel many of its regular programs including Great Courses, Chair Yoga, Mother Goose, Storytime, the Teen Movie and AARP Tax Prep.

Building

-The Library was closed on 3/8 due to loss of electricity. Because of the outage, the emergency batteries in two of the fluorescent lights needed replacement. The electrician has informed me that these batteries only have a seven year lifespan, and will eventually all need replacement.

-The regulator cap on the boiler was vibrating and running hot. Atlantic Westchester adjusted the cap and has ordered an extra one.

-After much catalog ordering, deliberation and sample-sitting, 42 new wooden chairs have been ordered for the Library.

Grant

The Library received an Adobe Grant for \$5,000. Thanks Jack Freudenheim!

Meetings and Events Attended

- Staff Meeting
- Public Library Directors Association Meeting